DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON MANNHEIM
UNIT 29901
APO AE 09086-9901

IMEU-MAN-ZA 18 January 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: United States Army Garrison Mannheim Command Policy #64, Truancy and School Suspension

1. Reference. USAREUR Regulation 27-9, Misconduct by Civilians.

2. Purpose. To implement and enforce a United States Army Garrison (USAG) Mannheim Community policy designed to ensure attendance of students registered at a DoDDS school. In addition, this policy will ensure that students suspended from school will perform community service for the duration of the suspension.

3. Applicability. This policy applies to all individuals, not on active military duty, who receive individual logistic support from the U.S. Forces including:

a. Appropriated and nonappropriated fund DOD civilian employees, their family members, and members of their households

b. Family members of U.S. military members

c. Members of households of U.S. military personnel

d. U.S. military retirees and their family members

e. Employees of Government contractors and their family members

f. U.S. Government consular and diplomatic personnel and their family members

4. School Attendance. Students registered at a DoDDS school will attend all classes. Failure to do so without a valid reason may result in the following actions being taken to address the problem.

a. First Offense. When a Principal identifies a student as "truant", the principal will immediately notify the Civilian Misconduct Action Authority (CMAA) and the Family Member Action Officer (FMAO). The Principal will schedule a meeting with the student, the student's

sponsor, the sponsor's commander or supervisor, and the FMAO to rectify the problem and to make student, sponsor, and chain of command aware of the consequences of further truancy.

b. Second Offense. The CMAA may issue a letter of warning and/or suspend logistic support privileges up to 30 days.

c. Third and Subsequent Offenses. The CMAA may suspend logistic support privileges up to 60 days and/or seek early return of family members.

5. Suspension from School. In cases where a student is suspended from school, the sponsor and student must report to the FMAO at the commencement of the suspension. The student will be assigned community service by the FMAO for the duration of the suspension. Community service is one of the most effective tools in response to misconduct. It allows the offender to demonstrate his or her willingness to accept responsibility for what they have done as well as give something back to the community in the form of volunteer work.

6. Notification to German Police. In extreme cases where a student is deemed excessively truant, the FMAO will contact the German Police in the area where the student resides and request their intervention. If necessary, the German Police will apprehend the student and bring the student to school. In cases where it is identified that sponsor or other adults are contributing to the student's absence from school, the German Police will file a complaint with the Office of the German Prosecutor. Individuals prosecuted will be subject to a monetary fine and/or imprisonment for up to 6 months.

7. The proponent of this policy memorandum is the Family Member Action Officer, DSN 385-2347/CIV 0621-730-2347.

MELISSA A. STURGEON
LTC, MI
Commanding

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