

1. I am totally committed to the Department of the Army goal to provide equal employment opportunity and treatment without regard to race, color, religion, sex, age, national origin and physical or mental disability.
2. I expect all managers and supervisors to ensure that equal employment opportunity is applied to, and is a part of, all personnel management policies, procedures and actions that affect employees, including recruiting, hiring, assignments, transfers, training, promotions and terminations.
3. Support of the principles of the Equal Employment Opportunity (EEO) program will remain a critical element in the supervisory evaluations of managers, supervisors and leaders who have the responsibility for maintaining a productive work environment free of discrimination.
4. Discrimination violates the high standards of honesty, integrity, and organizational values needed to carry out our mission. Discrimination based on race, color, religion, sex, age, national origin, physical disability or mental disability or repulsive behavior that could be interpreted as discriminatory, including racist or sexist jokes and slurs is unacceptable.
5. I expect each manager, supervisor, leader and employee to create and maintain an environment free of discrimination for our civilian employees. Supervisors will ensure that offenders receive swift and appropriate punishment in proven cases of discrimination. Civilians should report discrimination through their chain of command or to the Equal Employment Opportunity office to seek proper redress for complainants.
6. I encourage all managers, supervisors, leaders and employees to make equal employment opportunity a reality in all U.S. Army organizations in the 293d Base Support Battalion Area.

**SUBJECT: Battalion Policy Letter #59 - Equal Employment Opportunity Policy**

**MEMORANDUM FOR SEE DISTRIBUTION**

19 August 2002

AEGSG-MA-EEO

HEADQUARTERS, 293D BASE SUPPORT BATTALION, MANNHEIM  
DEPARTMENT OF THE ARMY  
UNIT 29901  
APO AE 09086

ATTENTION OF  
REPLY TO



DISTRIBUTION: "D"

Commanding  
LTC, AG  
CHRISTOPHER L. MILLER  
*Christopher F. Miller*

8. A copy of this memorandum will be permanently displayed on official bulletin boards.
7. In addition to placing this memorandum on an official bulletin board, it is suggested that all managers and supervisors circulate this memorandum among your civilian and military subordinates and employees. Each directorate should ensure that each employee is aware of this policy.

SUBJECT: Battalion Policy Letter #59 - Equal Employment Opportunity Policy  
AEGS-MA-EEO