

USAREUR Bulletin

Number 24

HQ USAREUR/7A, Unit 29351, APO AE 09014

15 December 2001

This bulletin expires 1 year from date of publication.

AT/FP BRIEFINGS

The Seventh Army Combined Arms Training Center will host antiterrorism/force protection (AT/FP) briefings at the USAREUR digital training facility locations listed below beginning in January 2002.

➤Level I briefings for military and civilian personnel and their family members will be held from 1300 to 1400 on the first Wednesday of each month. These briefings will provide information on individual protective measures.

➤Level III briefings for commanders and those about to assume command will be held from 1300 to 1400 on the last Wednesday of each month. These briefings will provide information on the AT/FP responsibilities of commanders.

Location	Point of Contact
Baumholder, Germany Smith Kaserne Building 8280, basement	Ms. Sparks 485-8290
Hanau, Germany Old Argonner Kaserne Building 451	Mr. McKenzie 322-9718
Mannheim, Germany Coleman Barracks Building 25, second floor	Mr. Scott 382-4388
Vicenza, Italy Caserma Ederle Building 128	Mr. Reese 634-7989
Vilseck, Germany Rose Barracks Building 355, room 101	Ms. Aguado 476-3758
Würzburg, Germany Leighton Barracks Building 47	Ms. Rothbauer 350-6364

DRINKING AND DRIVING

Drunk-driving laws in Europe are generally more stringent than they are in the United States. In some countries, people who are involved in a car accident that is not their fault may be held responsible if they have consumed even a small amount of alcohol.

A drunk-driving conviction can end a soldier's career. Personnel who plan to drink alcoholic beverages at holiday celebrations must ensure that they have a safe means to get home. A safe means includes using public transportation, taking a taxi, or having a designated driver.

ARMY SOFTWARE BLOCKING POLICY

Memorandum, HQDA, DAPR-FDT, 18 September 2001, Army Software Blocking Policy, establishes the mechanism that the Army plans to use to achieve an integrated and interoperable warfighting capability. This policy applies to all systems that exchange information.

A copy of this memorandum for reference and appropriate action is available at <https://www.dcsim.hqusareur.army.mil/aspcode/polplink.asp> (click on "Signed SWB Policy Letter" and "Army Software Development Blocking Policy Version 11.4E.doc").

VOLUNTARY LEAVE TRANSFER

Appropriated-fund, U.S.-civilian employees may contribute up to half their annual leave to other employees who need time off for medical or family emergencies.

Employees who have excess annual (use-or-lose) leave should consider donating leave before losing it at the end of the year. Employees who wish to donate excess annual leave should do so before 12 January 2002.

Servicing civilian personnel advisory centers can provide more information on voluntary leave transfer.

HOLIDAY SAFETY

Holiday lights and decorations are potential safety hazards. Personnel should take precautions when decorating to help prevent accidents and injuries.

Christmas Trees

A dry Christmas tree is a fire hazard. When the tree is fresh, the needles should bend, not break, and branch tips should bend easily without snapping. If more than a few needles fall when the tree is shaken or bounced on the ground, the tree is too dry. To help keep trees from getting dry—

➤Cut off 2 or 3 inches from the trunk diagonally and stand the tree in a container of water.

➤Put the tree in a cool place away from heaters and fireplaces.

➤Add water to the treestand every day.

Holiday Plants

The leaves or berries of many plants (for example, amaryllis, holly, Jerusalem-cherry, mistletoe) are poisonous. Poinsettias, while not poisonous, can cause mouth and throat inflammation or stomachaches if eaten. These and other plants should be kept out of the reach of children and animals.

Decorations

Decorations should be noncombustible or flame-resistant. When decorating—

- Avoid draping greenery, tinsel, or garlands on mantels or near other heat sources.
- Inspect holiday lightsets for frayed cords, exposed wires, loose connections, and broken sockets. Lightsets should carry the Underwriters Laboratories (UL) label or meet European-equivalent standards (for example, *Verband Deutscher Elektrotechniker (VDE)*). Unplug lightsets when leaving the house or going to bed.
- Hang breakable tree ornaments on the upper branches where children and pets cannot reach them. Avoid using ornaments that could be mistaken for food.
- Wear gloves when using spun glass (angel hair).
- Place candles away from flammable materials in a place where they cannot be knocked over. Blow out candles when leaving the room. Never put candles on or near the tree.

NEW USAREUR COMMAND POLICY LETTER

The following USAREUR command policy letter has been distributed as shown:

- USAREUR Command Policy Letter 5, Officer Professional Development and Utilization (Army Competitive Category Officers), AEAGA-M (370-7221), 10 December 2001 (Distr: A)

Units included in the distribution should have received their copies. The proponent telephone number is listed after the office symbol. This policy letter is also available in the Electronic Library of USAREUR Publications and AE Forms at <https://www.aeaim.hqusareur.army.mil/library/home.htm>.

USAREUR COMMAND POLICY LETTER RESCISSION

The following USAREUR command policy letter is rescinded (the proponent staff office at HQ USAREUR/7A is shown in parentheses):

- USAREUR Command Policy Letter 5, Officer Professional Development and Utilization, 1 March 1999 (ODCSPIM)

WEEKLY UPDATE

At least once a week, commanders, staff principals, and supervisors are encouraged to check the Weekly Update page in the Electronic Library of USAREUR Publications and AE Forms to see if HQ USAREUR/7A has issued any new USAREUR policy.

The Weekly Update provides a list, week-by-week, of new and revised USAREUR publications and command memorandums, which are the only approved media for issuing USAREUR policy. Checking the Weekly Update is a quick and easy way to stay informed of command policy.

The address of the Electronic Library of USAREUR Publications and AE Forms is <https://www.aeaim.hqusareur.army.mil/library/home.htm>. The Weekly Update can be seen by clicking on the Weekly Update button at the bottom of the first page of the library.

HOW TO USE THIS BULLETIN

HQ USAREUR/7A publishes the USAREUR Bulletin (UB) on the 1st and 15th of each month. Only items sent by or through a HQ USAREUR/7A staff office will be accepted for publication in the UB. HQ USAREUR/7A staff offices may send items by fax (370-6568), mail (HQ USAREUR/7A, ATTN: AEAIM-P, Unit 29351, APO AE 09014), or e-mail (pubsml@hq.hqusareur.army.mil).

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Personnel with questions or comments about this bulletin may contact the UB editor by telephone (370-6755) or e-mail (pubsml@hq.hqusareur.army.mil).

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